

ADAPT (ADVANCE DIRECTIVES AND PROPERTY TRANSFERS)

Advise people in preparing Advance Directives and Property Transfers: Powers of Attorney for Health Care and Property, Living Wills, and Transfer on Death Instructions to pass down a home. Conduct telephone interviews with clients, prepare documents as requested and then send to client with instructions on how to execute.

- Time Commitment: 3-4 hours per case, including phone consultation, document preparation and correspondence with client.
- Training: eLearning training in 3 segments which can be done remotely and at your own pace. Manuals, online resources, and other materials provided along with support from Legal Aid Chicago attorneys

ADULT CRIMINAL RECORD RELIEF

Prepare petitions for expungement and sealing for clients who have been screened by Legal Aid Chicago.

- Time Commitment: 3-4 hours per case, including phone consultation and document preparation.
- Training: Training materials, sample forms and other materials provided along with support from Legal Aid Chicago attorneys

BANKRUPTCY HELP DESK

Answer clients' questions about bankruptcy in general or their cases in particular, prepare forms and draft motions. For the time being, all appointments will be conducted by phone.

- Time Commitment: 3-4 hour shifts
- Qualifications: At least 1 year of experience practicing bankruptcy law.
- Training: 90 minute online training video that can be watched at your home or office.

THE WILLIAM J. HIBBLER MEMORIAL PRO SE ASSISTANCE PROGRAM

Assist pro se litigants representing themselves in federal lawsuits by reviewing documents, providing guidance on the discovery process, and assisting them through all phases of litigation. For the time being, all appointments will be conducted by phone.

- Time Commitment: One 3-hour shift per month.
- Qualifications: 3-5 years of federal court experience; experience in employment discrimination law is helpful, but not required.
- Training: Shadow an experienced volunteer's session, receive helpful materials, as well as logistical support from Legal Aid Chicago staff.

SNAP PRO BONO PROJECT (APPROPRIATE FOR ATTORNEYS AND NON-ATTORNEYS)

Provide telephone advocacy on behalf of food stamp recipients whose benefits have been denied or reduced. Available cases are sent out by email on a regular basis.

- Time Commitment: Varies by case; most cases are resolved with 3-4 hours of advocacy over the course of 4-5 weeks. Most cases can be resolved with phone calls and emails. For cases that cannot be resolved, volunteers may provide continued representation through the telephone hearing. Legal Aid Chicago staff are also available to take cases to hearings, as needed.
- Training: Video CLE training and training manual provided.

If you are interested in volunteering for one of the above opportunities, please contact:

Melissa Picciola, Director of Volunteer Services at mpicciola@legalaidchicago.org or 312-347-8338