JOB POSTING
Supervisory Attorney
Immigrant & Workers’ Rights Practice Group
(Internal and External)

For over 50 years, Legal Aid Chicago has provided free civil legal assistance to people living in poverty in metropolitan Chicago. Each year our attorneys, volunteers, and staff help resolve civil legal problems, including domestic violence, consumer fraud, and unfair evictions. Legal Aid Chicago was founded on the philosophy that all individuals are entitled to quality civil legal representation, regardless of their income. We work to ensure that poverty is not an impediment to justice by dismantling the legal barriers that perpetuate inequality. Legal Aid Chicago staff live our mission through our core values of equity, excellence, inclusion, kindness, and respect.

Position: Legal Aid Chicago’s Immigrants and Workers’ Rights Practice Group (IWR) includes the areas of employment, immigration, migrant farmworker, and human trafficking law. IWR’s four teams work both independently and in an interdisciplinary manner when these areas of law intersect. The Immigration Project’s primary work is to provide direct services to clients in Cook County, but can provide services statewide in our immigration, human trafficking, and migrant farmworker law projects. Legal Aid Chicago seeks a full-time Supervisory Attorney to supervise our Immigration Project.

Responsibilities:
- Supervise attorneys and paralegals who handle a full caseload in the above areas of law, including editing written work, providing guidance on case strategy, co-counseling complex cases, conducting regular case reviews, providing training in substantive areas of law, and completing performance evaluations,
- Maintain an individual caseload involving humanitarian visas, including U and T visas, VAWA self-petitions, conditional residency waivers, and limited representation in removal proceedings,
- Work with other IWR disciplines when legal work intersects, and with additional staff in other practice groups where multi-issue representation arises, e.g., public benefits or family law,
- Assist on grant compliance activity,
- Participate in complex litigation or advocacy to address systemic issues,
- Work collaboratively with Legal Aid Chicago supervisors, staff, students and volunteers to provide comprehensive legal services,
- Collaborate on projects that could involve outreach to community groups, developing new strategies for serving our clients, or addressing systemic issues through litigation, negotiation or advocacy,
- Participate in training agencies, advocates, clients, or community groups about legal services and rights impacting low income persons,
- Participate in other activities related to poverty law including publication, permissible legislative and administrative advocacy, media relations, and fundraising.

Qualifications: Applicants must have an Illinois law license or ability to waive in to Illinois bar. The ideal candidate will have six years immigration law experience, including U and T visas, VAWA and related applications. Must have excellent interpersonal, communication, and organizational skills and desire to work in a highly collegial team environment with multiple individuals. Experience working with people experiencing poverty strongly preferred. The applicant’s personal background, experience, or professional background should reflect an ability to work effectively in cross-cultural situations with clients, co-workers and the community we serve. Spanish language proficiency is required. Current work is remote but commitment to eventual in-person work in Chicago required.

Salary: Commensurate with experience. Legal Aid Chicago offers a comprehensive benefits package, including low-cost employer-paid health plan options, employer-provided group life and long-term disability insurance, fitness center access, generous paid time off, and much more.
To Apply: Send your cover letter, resume, and the contact information of two professional references to: resume@legalaidchicago.org. Please place “IWR Immigration Supervisor” in the subject line of your e-mail. Applications will be reviewed on a rolling basis, and the position will remain open until filled. No phone calls, please.

Legal Aid Chicago is firmly committed to creating a diverse workplace and is proud to provide equal employment opportunities to all applicants and therefore does not discriminate on the basis of creed, color, national origin, sex, gender identity, sexual orientation, age religion, marital or parental status, alienage, disability, political affiliation or belief, military or military discharge status, or ex-offender status. Applicants who have experiences with our client communities are encouraged to apply.